# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC.

FINANCIAL STATEMENTS

For the Years Ended December 31, 2022 and 2021



# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. FINANCIAL STATEMENTS For the Years Ended December 31, 2022 and 2021

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# **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors Forest Service Employees for Environmental Ethics, Inc. Eugene, Oregon

# Opinion

We have audited the accompanying financial statements of Forest Service Employees for Environmental Ethics, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Forest Service Employees for Environmental Ethics, Inc. as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Forest Service Employees for Environmental Ethics, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Forest Service Employees for Environmental Ethics, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Forest Service Employees for Environmental Ethics, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Forest Service Employees for Environmental Ethics, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Jones Roth P.C.

Jones & Roth, P.C. Eugene, Oregon May 8, 2023

FINANCIAL STATEMENTS

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENTS OF FINANCIAL POSITION December 31, 2022 and 2021

		2022	 2021
Assets			
Current assets			
Cash and cash equivalents Accounts receivable, net of	\$	480,936	\$ 535,112
allowance of \$-0- for 2022 and 2021		15,866	17,979
Prepaid expenses		2,139	 13,647
Total current assets		498,941	 566,738
Property and equipment			
Equipment and furnishings		12,336	10,536
Accumulated depreciation		(10,806)	 (10,536)
Property and equipment, net		1,530	 
Other assets			
Restricted cash equivalents - litigation fund		182,759	139,604
Deposits		1,000	1,000
Endowment fund investment		1,199	 1,199
Total other assets		184,958	 141,803
Total assets	<u>\$</u>	685,429	\$ 708,541

	2022	2021
Liabilities and Net Assets		
<b>Current liabilities</b> Accounts payable and accrued expenses Accrued payroll taxes and withholdings Accrued vacation payable	\$	\$
Total current liabilities	18,319	34,517
Long-term liabilities Paycheck Protection Program loans		132,243
Total liabilities	18,319	166,760
Net assets Without donor restrictions	466,333	382,496
With donor restrictions: Restricted by purpose or time Restricted in perpetuity	199,777 1,000	158,285 1,000
Total net assets with donor restrictions	200,777	159,285
Total net assets	667,110	541,781
Total liabilities and net assets	<u>\$ 685,429</u>	<u>\$ 708,541</u>

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENT OF ACTIVITIES For the Year Ended December 31, 2022

	nout Donor	ith Donor strictions	 Total
Support Contributions Grants Other government support - PPP loan forgiveness Bequests	\$ 268,405 85,000 132,243 41,917	\$ 77,125 - - -	\$ 345,530 85,000 132,243 41,917
Total support	527,565	77,125	604,690
Other revenue Investment revenue	 2,811	 	 2,811
Total support and other revenue	530,376	77,125	607,501
Net assets released from restrictions Satisfaction of program restrictions	 35,633	 (35,633)	 
Total support and revenue	 566,009	 41,492	 607,501
Expenses Program services: Education and forest protection program	279,719		279,719
Membership services	 87,598	 	87,598
Total program services	 367,317	 -	 367,317
Support services: General and administrative Fundraising	 83,064 31,791	 -	 83,064 31,791
Total support services	 114,855	 -	 114,855
Total expenses	 482,172	 -	 482,172
Change in net assets	83,837	41,492	125,329
Net assets, beginning of year	 382,496	 159,285	 541,781
Net assets, end of year	\$ 466,333	\$ 200,777	\$ 667,110

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENT OF ACTIVITIES For the Year Ended December 31, 2021

	Without Donor Restrictions		th Donor strictions	 Total
Support Contributions	\$	354,078	\$ 54,286	\$ 408,364
<b>Other revenue</b> Investment revenue Miscellaneous		161 4,455	 7	 168 4,455
Total other revenue		4,616	 7	 4,623
Total support and other revenue		358,694	54,293	412,987
Net assets released from restrictions Satisfaction of program restrictions		76,765	 (76,765)	 
Total support and revenue		435,459	 (22,472)	 412,987
Expenses Program services:		211 022		211 022
Education and forest protection program Membership services		211,933 86,465	 -	 211,933 86,465
Total program services		298,398	 -	 298,398
Support services: General and administrative Fundraising		98,740 17,874	 -	 98,740 17,874
Total support services		116,614	 	 116,614
Total expenses		415,012	 -	 415,012
Change in net assets		20,447	(22,472)	(2,025)
Net assets, beginning of year		362,049	 181,757	 543,806
Net assets, end of year	\$	382,496	\$ 159,285	\$ 541,781

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2022

	Fore	ucation and st Protection Program	mbership ervices	Total Program Services	General a		Fun	draising	Total
		riogram			///////////////////////////////////////		<u> </u>	araising	 Total
Wages	\$	106,573	\$ 48,191	\$ 154,764	\$ 46,	046	\$	8,220	\$ 209,030
Payroll taxes		9,575	5,316	14,891	6,	625		1,021	22,537
Employee benefits		21,891	13,866	35,757	6,	069		3,077	44,903
Professional services		87,420	198	87,618	13,	216		-	100,834
Depreciation		-	-	-		270		-	270
Fees and licenses		183	5,782	5,965	3,	962		-	9,927
Insurance		1,504	463	1,967		437		168	2,572
Mailing		10,685	4,989	15,674		555		8,439	24,668
Meetings		8,448	-	8,448		915		-	9,363
Printing and production		11,766	778	12,544		-		9,820	22,364
Rent and utilities		7,309	2,249	9,558	2,	127		815	12,500
Supplies		9,002	5,129	14,131	2,	239		-	16,370
Telephone		2,047	637	2,684		603		231	3,518
Travel		3,316	 	 3,316		-			 3,316
Total functional expenses	\$	279,719	\$ 87,598	\$ 367,317	<u>\$83,</u>	064	\$	31,791	\$ 482,172

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2021

	Fore	ucation and st Protection Program	mbership ervices	Total Program Services	ral and istrative	Fundi	aising	 Total
Wages	\$	116,032	\$ 34,564	\$ 150,596	\$ 56,183	\$	7,513	\$ 214,292
Payroll taxes		10,625	4,109	14,734	7,007		609	22,350
Employee benefits		25,954	17,891	43,845	12,471		1,504	57,820
Professional services		20,066	283	20,349	10,597		-	30,946
Fees and licenses		353	9,233	9,586	3,061		-	12,647
Insurance		1,378	562	1,940	642		116	2,698
Mailing		9,448	8,004	17,452	472		3,319	21,243
Maintenance		1,818	742	2,560	847		153	3,560
Meetings		163	-	163	-		-	163
Printing and production		8,768	5,108	13,876	5		3,673	17,554
Rent and utilities		8,583	3,502	12,085	3,999		724	16,808
Supplies		4,696	1,193	5,889	2,000		-	7,889
Telephone		3,124	1,274	4,398	1,456		263	6,117
Travel		925	 -	 925	 -			 925
Total functional expenses	\$	211,933	\$ 86,465	\$ 298,398	\$ 98,740	\$	17,874	\$ 415,012

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. STATEMENTS OF CASH FLOWS For the Years Ended December 31, 2022 and 2021

		2022		2021
Cash flows from operating activities				
Change in net assets	\$	125,329	\$	(2,025)
Adjustments to reconcile change in net assets				
to net cash provided (used) by operating activities:				
Depreciation		270		-
Noncash forgiveness of PPP loans		(132,243)		-
(Increase) decrease in operating assets:				
Accounts receivable		2,113		3,408
Prepaid expenses		11,508		1,873
Deposits		-		903
Increase (decrease) in operating liabilities:				
Accounts payable and accrued expenses		(8,068)		1,021
Accrued payroll taxes and withholdings		(1,729)		(5,660)
Accrued vacation payable		(6,401)		5,157
Net cash provided (used) by operating activities		(9,221)		4,677
Cash flows from investing activities				
Purchase of equipment		(1,800)		-
Deposit to endowment fund investment		-		(3)
Net cash used by investing activities		(1,800)		(3)
Cash flows from financing activities Proceeds from Paycheck Protection Program loan				66,143
Increase (decrease) in cash and cash equivalents, and restricted cash equivalents		(11,021)		70,817
Cash and cash equivalents, and restricted cash equivalents, beginning of year		674,716		603,899
Cash and cash equivalents, and restricted cash equivalents, end of year	<u>\$</u>	663,695	<u>\$</u>	674,716
Supplemental disclosure of noncash transactions Donation of stock Forgiveness of Paycheck Protection Program Loans	\$	6,029 132,243	\$	6,174
Total noncash transactions	<u>\$</u>	138,272	\$	6,174

# 1. Nature of Activities

The mission of Forest Service Employees for Environmental Ethics, Inc. (FSEEE) is to protect national forests and to reform the U.S. Forest Service by advocating environmental ethics, educating citizens, and defending whistleblowers.

# 2. Summary of Significant Accounting Policies

# **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting. Net assets, revenue, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of FSEEE and changes therein are classified as net assets without donor restrictions and net assets with donor restrictions.

Revenues are reported as an increase in net assets without donor restriction unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restriction. Gains and losses on investments and other assets are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of donor restrictions on the net assets (i.e. the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

# Recent Accounting Standard Adopted

During 2022, FSEEE adopted Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 842, *Leases*, using the modified retrospective approach, with January 1, 2022 as the date of initial application. FSEEE elected to utilize all of the practical expedients available under the transition guidance within the new standard. The most significant change in the new leasing guidance is the requirement for lessees to recognize right-of-use (ROU) assets and lease liabilities for operating leases on the statements of financial position. However, FSEEE elected the short-term lease recognition exemption for all classes of underlying assets. Leases with an initial term of 12 months or less, that do not include an option to purchase the underlying asset that FSEEE is reasonably certain to exercise, are not recorded on the statements of financial position. Lease expense is recognized for these leases on a straight-line basis over the lease term. Due to the nature of FSEEE's leases, adoption of the new standard did not have a material impact on FSEEE's statements of financial positions.

# Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

# 2. Summary of Significant Accounting Policies, continued

#### Income Tax Status

FSEEE is an exempt organization under Section 501(c)(3) of the Internal Revenue Code (IRC). In addition, FSEEE qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). FSEEE files required informational returns with both the U.S. federal jurisdiction and the state of Oregon.

#### Cash and Cash Equivalents

For the purpose of the statements of cash flows, cash equivalents include time deposits, certificates of deposit, and all highly liquid debt instruments with original maturities of three months or less. Cash and cash equivalents include savings and checking accounts and money market funds.

# **Restricted Cash Equivalents - Litigation Fund**

During the year ended December 31, 2013, FSEEE received a donation with the restricted purpose of establishing a reserve fund that is to be used to reimburse FSEEE for litigation costs incurred when proceeding with environmental litigation projects. Earnings on the fund are also considered net assets with donor restrictions for the same purpose. The fund is owned by FSEEE; however, the fund is to be held by a designated third party for investment. The fund is invested in a brokerage money market account which is considered a cash equivalent. FSEEE may request distributions from the fund for eligible costs related to project litigation.

The following table provides a reconciliation of cash and cash equivalents, and restricted cash equivalents reported within the statements of financial position that sum to the total of the same such amounts shown in the statements of cash flows.

	2022			021
Cash and cash equivalents Restricted cash equivalents – litigation fund	\$	480,936 182,759	\$	535,112 139,604
Total cash and cash equivalents, and restricted cash equivalents	<u>\$</u>	663,695	<u>\$</u>	<u>674,716</u>

#### Accounts Receivable

At December 31, 2022 and 2021, accounts receivable consisted of unpaid amounts due to FSEEE of \$15,866 and \$17,979, respectively. The accounts receivable is presented net of an allowance for doubtful accounts of \$-0- at December 31, 2022 and 2021.

#### Property and Equipment

Depreciation of property and equipment is provided over the estimated useful lives of the respective assets using the straight-line method. Donated equipment is recorded at its fair market value at the date of the donation. Purchased equipment is recorded at cost. FSEEE does not use a dollar threshold as a capitalization policy, but rather looks at the useful life to determine capitalization.

# 2. Summary of Significant Accounting Policies, continued

#### **Revenue Recognition**

Support revenue including contributions, grants and bequests, is recognized as revenue when the support is promised or payment made and is recorded as support that is either with or without donor restrictions. Classification is based on the existence and nature of any donor restrictions imposed on the contribution. Support that is restricted by the donor is reported as restricted revenues and is released to net assets without donor restrictions when the restriction is met.

#### Non-Cash Donations

*Donated Goods* - Donated marketable securities and other non-cash donations are recorded as contributions at their estimated fair values at the date of donation. Equities with a value of \$6,029 and \$6,174 were recorded as unrestricted contributions during the years ended December 31, 2022 and 2021, respectively. It is the policy of FSEEE to convert donated equities to cash as soon as practicable after acquisition.

*Donated Services* - No amounts have been reflected in the financial statements for donated services, other than services requiring specific expertise or which create or enhance non-financial assets. Donations of services requiring specific expertise or that create or enhance non-financial assets are recorded as in-kind contributions at their estimated fair value at the date of donation. Such donations are reported as unrestricted contributions. There were no donated services that met the criteria for recognition for the years ended December 31, 2022 and 2021.

#### **Expense Allocation**

FSEEE allocates its expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program and support service are allocated directly according to their natural expenditure classification. Other expenses that are common to several functions are allocated based on actual direct expenses as a percentage of total expenses.

#### Liquidity and Availability of Resources

FSEEE receives the majority of its support from individual donors. The majority of support received is without donor restriction, with the remaining support earmarked by donors for specific programs. The policy set by the Board of Directors is to have all of FSEEE's cash assets available at all times.

At December 31, 2022 and 2021, FSEEE's financial assets available for general expenditures within one year, are comprised of the following:

		2022		2021
Cash and cash equivalents Accounts receivable, net	\$	480,936 15,866	\$	535,112 <u>17,979</u>
Current financial assets		496,802		553,091
Less: amounts with donor restrictions		(17,018)		(18,681)
Current financial assets available for general expenditure	<u>\$</u>	479,784	<u>\$</u>	534,410

# FOREST SERVICE EMPLOYEES FOR ENVIRONMENTAL ETHICS, INC. NOTES TO FINANCIAL STATEMENTS

#### 3. Lease Commitment

FSEEE has an operating lease for a space located in Eugene, Oregon. The last renewal extended the lease term to February 28, 2023. The lease calls for monthly payments of \$1,000, which increased to \$1,050 in March 2022. After the lease term ends, the lease moves to a month-to-month basis and is cancellable by either party with 60 days' notice. Due to the terms of the lease, the lease is reported as a short-term lease, with lease term of less than 12 months, on these financial statements. FSEEE has elected not to report right-of-use lease assets and lease liabilities for operating leases with terms of 12 months or less. Rental expense for operating leases for the years ended December 31, 2022 and 2021, was \$12,500 and \$15,738 respectively.

Minimum payments for the non-cancellable lease term of the agreement are as follows:

For the Year Ending December 31,		
2023	\$	2,100
	<u>\$</u>	2,100

# 4. Concentration of Deposit Risk

FSEEE maintains its cash and cash equivalent balances in three financial institutions. A portion of these deposits are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each institution. Balances may periodically exceed FDIC insured limits. At December 31, 2022 and 2021, there were deposits in excess of FDIC insurance limits of \$-0- and \$258, respectively.

# 5. Accrued Vacation Payable

Vacation pay is charged to expense when earned. At December 31, 2022 and 2021, accrued vacation payable was \$17,812 and \$24,213, respectively.

# 6. Paycheck Protection Program Loan

FSEEE had two Paycheck Protection Program (PPP) loans totaling \$132,243 due to Umpqua Bank. The loans accrued interest at a rate of 1.00 percent (simple interest). The loans were unsecured. The provisions of the loan agreements and the Coronavirus Aid, Relief and Economic Security Act (the CARES Act) stated that FSEEE may apply to the lender and the U.S. Small Business Administration (SBA) for forgiveness of the loans in the amount equal to the sum of eligible costs incurred by FSEEE as defined in the CARES Act and the loan agreements. FSEEE applied for and was granted full forgiveness of the loans. During 2022, FSEEE received notification the lender and SBA approved the forgiveness of the PPP loans and related interest in full and the SBA tendered payment to the lender, at which time the forgiveness was recognized as income in accordance with FASB ASC 470-20, *Liabilities: Extinguishment of Liabilities*.

# 7. Net Assets With Donor Restrictions

At December 31, net assets with donor restrictions were available for the following purposes or periods:

	2022		2021	
Appeal donations available for subsequent years Restricted litigation fund Perpetual endowment	\$	75,833 123,944 <u>1,000</u>	\$	34,341 123,944 <u>1,000</u>
Total net assets with donor restrictions	<u>\$</u>	200,777	\$	159,285

At December 31, 2022 and 2021, net assets with donor restrictions includes an endowment fund that was established December 24, 2004 in the amount of \$1,000. The income from the endowment fund assets can be used to support FSEEE's general activities.

# 8. 403(b) Retirement Plan

FSEEE has a 403(b) retirement plan covering all employees on the first month of employment. Employees may elect to contribute an amount determined by the plan's contribution formula. In July 2002, FSEEE began providing a matching contribution to the employee's contributions up to a maximum FSEEE contribution of 5 percent of the employee's salary. The contribution amount was increased to 6 percent of the employee's salary effective September 2019. For the years ended December 31, 2022 and 2021, it was determined FSEEE would provide a matching contribution to employees. The total contribution for the years ended December 31, 2022 and 2021, was \$12,294 and \$12,517, respectively, and is included in employee benefits.

Under the 403(b) plan, contributions are made directly to participants' individual accounts. After the funds have been distributed to these accounts, FSEEE has no fiduciary responsibility or control over the accounts.

# 9. Reclassification

Certain prior year amounts have been reclassified to conform to current year presentation. Such reclassifications had no effect on previously stated net assets or changes in net assets.

#### 10. Subsequent Events

Management evaluates events and transactions that occur after the statement of financial position date as potential subsequent events. Management has performed this evaluation through the date of the independent auditor's report.